



ENVIRONMENT AND SUSTAINABILITY SCRUTINY COMMITTEE – 25TH JUNE 2019

**SUBJECT: ENVIRONMENT AND SUSTAINABILITY SCRUTINY COMMITTEE
FORWARD WORK PROGRAMME**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE
SERVICES**

1. PURPOSE OF REPORT

1.1 To report the Environment and Sustainability Scrutiny Committee Forward Work Programme.

2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholder.

3. RECOMMENDATIONS

3.1 That Members consider any changes and agree the final forward work programme prior to publication.

4. REASONS FOR THE RECOMMENDATIONS

4.1 To improve the operation of scrutiny.

5. THE REPORT

5.1 The Environment and Sustainability Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on 14th May 2019. The work programme outlines the reports planned for the period June 2019 to March 2020.

5.2 The forward Work Programme is made up of reports identified by officers and members. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

5.3 The Environment and Sustainability Scrutiny Committee Forward Work Programme is attached at Appendix 1, which presents the current status as at 17th June 2019. The Cabinet Work Programme is attached at Appendix 2. A copy of the prioritisation flowchart is attached at appendix 3 to assist the scrutiny committee to determine what items should be added to the forward work programme.

5.4 **Conclusion**

The work programme is for consideration and amendment by the scrutiny committee prior to publication on the council website.

6. **ASSUMPTIONS**

6.1 No assumptions are necessary.

7. **LINKS TO RELEVANT COUNCIL POLICIES**

7.1 The operation of scrutiny is required by the Local Government Act 2000. The Local Government Wales Measure 2011 and subsequent Statutory Guidance include requirements to publicise the work of scrutiny committees. The operation of scrutiny committee forward work programmes was agreed following decisions by Council in October 2013 and October 2015.

7.2 **Corporate Plan 2018-2023.**

Scrutiny Committee forward work programmes contributes towards and impacts upon the Corporate Well-being Objectives by ensuring that the Executive is held to account for its Corporate Objectives, which are:

Objective 1 - Improve education opportunities for all

Objective 2 - Enabling employment

Objective 3 - Address the availability, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's well-being

Objective 4 - Promote a modern, integrated and sustainable transport system that increases opportunity, promotes prosperity and minimises the adverse impacts on the environment

Objective 5 - Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015

Objective 6 - Support citizens to remain independent and improve their well-being

8. **WELL-BEING OF FUTURE GENERATIONS**

8.1 This report contributes to the well-being goals and is consistent with the five ways of working as defined within the sustainable development principle in that by ensuring the scrutiny function is effective when reviewing services and policies and ensure it considers the wellbeing goals.

8.2 The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring there is an effective scrutiny function and that council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh Language
- A globally responsible Wales.

9. EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications arising as a result of this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no specific financial implications arising as a result of this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no specific personnel implications arising as a result of this report.

12. CONSULTATIONS

12.1 There are no consultation responses that have not been included in this report.

13. STATUTORY POWER

13.1 The Local Government Act 2000.

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Consultees: Catherine Forbes-Thompson, Interim Head of Democratic Services
Mark S. Williams, Interim Corporate Director of Communities
Robert Tranter, Head of Legal Services/ Monitoring Officer

Appendices:

Appendix 1 Environment and Sustainability Scrutiny Committee Forward Work Programme
Appendix 2 Cabinet Forward Work Programme
Appendix 3 Forward Work Programme Prioritisation Flowchart

APPENDIX 1

Environment Scrutiny Committee Forward Work Programme June 2019 to March 2020			
Meeting Date: 25th June 2019			
Subject	Purpose	Key Issues	Witnesses
Hafod-Yr-Ynys Air Quality Action Plan	To address air quality issues at Hafod-Yr-Ynys.	Consideration of the outcome of the draft final plan and preferred option prior to presentation to Cabinet.	Rob Hartshorn, Head of Public Protection, Community and Leisure Services Maria Godfrey, Team Leader Communities
Public Protection Annual Report	To enable consideration of formal enforcement activities within the Public Protection Division including outcomes of investigations undertaken under the auspices of the Regulation of Investigatory Powers Act, operation of the Council's CCTV surveillance camera system, the enforcement programme in respect of under age sales, and the nature of Consumer Advice complaints.	To consider, enforcement programmes to ensure that they remain necessary, proportionate and effective.	Rob Hartshorn, Head of Public Protection, Community and Leisure Services
Infrastructure Development – Commuted Sums	To consider a consistent approach to the calculation and application of commuted sums in relation to new developments within the authority.	There are various items of infrastructure that developers propose the authority adopts as part of their development. It is proposed that a consistent approach is utilised to calculate commuted sums so that the authority is provided with funding to undertake any future maintenance of these assets.	Marcus Lloyd, Head of Infrastructure
Well-being Objective 5 Supporting a County Borough that supports a healthy lifestyle	A year end report detailing the progress against the Councils Well-being Objective	To advise members what has gone well, what has gone less well and what the impact is of what we have done so far. For members to agree the judgements we make against our progress to date.	Rob Hartshorn, Head of Public Protection, Community and Leisure Services

APPENDIX 1

Meeting Date: 17th September 2019 (Performance Management)			
Subject	Purpose	Key Issues	Witnesses
Performance Management Annual Report			Mark S Williams, Interim Corporate Director Communities Steve Harris, Interim Head of Business Improvement Services, Corporate Services

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Meeting Date: 29th October 2019			
Subject	Purpose	Key Issues	Witnesses
Public Space Protection Order relating to Dog Control	To consider the issue of dog fouling on sports pitches.	Cabinet 6/917 resolved not to exclude dogs from all council owned marked sports/playing pitches on a seasonal basis, but to revisit this issue on following impact assessments of provisions.	Rob Hartshorn, Head of Public Protection, Community and Leisure Services
Civil Parking Enforcement Implementation Update	To update members on the implementation of Civil Parking Enforcement (CPE)	CPE was implemented on the 8 th April following transfer of powers from Gwent Police. The report provides an update on progress with implementation and future considerations.	Marcus Lloyd, head of infrastructure

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Meeting Date: 10th December 2019			
Subject	Purpose	Key Issues	Witnesses
Medium-Term Financial Plan			Mark S Williams, Interim Corporate Director Communities

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Meeting Date: 11th February 2020			
Subject	Purpose	Key Issues	Witnesses
Performance Management			<p>Mark S Williams, Interim Corporate Director Communities</p> <p>Steve Harris, Interim Head of Business Improvement Services, Corporate Services</p>
Metro Plus Update and Metro CVL (Core Valley Line) Progress	To provide members with an update of progress with the Cardiff Capital Region Metro Plus and Core Valley Line programme of development.	The Cardiff Capital Region City Deal provides a significant investment into the transportation infrastructure of the region. This report provides an update of progress to date within the region and specifically any Caerphilly related projects.	Marcus Lloyd, head of infrastructure

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Meeting Date: 24th March 2020			
Subject	Purpose	Key Issues	Witnesses

Environment Scrutiny Committee – Information Reports June 2019 to March 2020**Meeting Date: 25th June 2019**

Subject	Purpose	Key Issues	Witnesses
Highway Infrastructure's Budget Apportionment 2019/20	To provide details of the Infrastructure budget apportionment for 2019/20.	To provide details of the budget investment strategy and list specific areas where relevant prioritised works will be undertaken.	Marcus Lloyd, Head of Infrastructure.

Meeting Date: 17th September 2019 (Performance Management)

Subject	Purpose	Key Issues	Witnesses

Meeting Date: 29th October 2019			
Subject	Purpose	Key Issues	Witnesses

Meeting Date: 10th December 2019			
Subject	Purpose	Key Issues	Witnesses

Meeting Date: 11th February 2020

Subject	Purpose	Key Issues	Witnesses

Meeting Date: 24th March 2020

Subject	Purpose	Key Issues	Witnesses

Cabinet - Forward Work Programme			
Title	Key Issues	Author	Cabinet Member
Wednesday - 12/06/2019 Cabinet & PDM			
Impact Of Universal Credit and Homelessness	To advise Cabinet of the initial impact of Universal Credit and to seek approval of the policies we have in place to manage the impact.	Shaun Couzens	Cllr. Lisa Phipps
Future Caerphilly Transformation Strategy	To seek Cabinet approval of a new operating model for the Council	Steve Harris	Cllr. Barbara Jones
Digital Strategy	To seek approval of the Council's digital strategy.	Liz Lucas	Cllr. Colin Gordon
Office 365	To explore the principles for the roll out of Office 365	Liz Lucas	Cllr. Colin Gordon
Provisional Outturn for 2018/19	To provide Cabinet with details of the provisional outturn for the 2018/19 financial year prior to the annual audit by the Authority's External Auditor, Grant Thornton	Stephen Harris	Cllr. Barbara Jones
Wednesday - 26/06/2019 Cabinet & PDM			

Hafodyrynys Air Quality Feasibility Study	To present for approval for public consultation the draft Final Plan prepared in response to the Air Quality Direction issued by Welsh Government in respect of compliance with the EU Air Quality Directive at Hafodyrynys	Rob Hartshorn	Cllr. Eluned Stenner
Review of CCBC Regeneration Grants	To make recommendations to Cabinet following a review undertaken on the revenue and capital grant schemes currently administered by the Council's Regeneration Division. The report outlines proposals to amalgamate the grants into a combined "Caerphilly Enterprise Fund" and to focus their delivery to areas where they will have the biggest impact.	R. Kyte	Cllr. Sean Morgan
Annual Welsh Language Standards Report 2018-19	To present to Cabinet the report which include a progress update on the Welsh Language Strategy	Anwen Cullinane	
Energy Generation and Savings Options	To outline work undertaken by the authority on energy conservation and carbon reduction, and to outline further opportunities resulting from energy Management / Generation.	Allan Dalimore	Cllr. Sean Morgan
Wednesday - 10/07/2019 Cabinet & PDM			
Consultation Response Report - Federation of Schools	Cabinet to consider the responses received as part of the formal consultation process and determine whether to proceed to formal federation for the 4 groups of schools included within the report.	Sue Richards	Cllr. Philippa Marsden

Corporate Plan 2018 - 2023	To provide an update on progress	Ros Roberts	Cllr. Barbara Jones
Fees and Charges		Stephen Harris	Cllr. Barbara Jones
Infrastructure Development - Commuted Sums	To develop a consistent approach to commuted sums for Highways, drainage, Leisure and Green Space Infrastructure and to develop some consistency in accounting processes.	Marcus Lloyd	Cllr. Sean Morgan
Armed Forces: Guaranteed Interview Scheme	To consider a guaranteed interview scheme for former Armed Forces service leavers, reservists, veterans and spouses if they meet the vacancy essential criteria.	Lisa Rawlings	Cllr. Barbara Jones
Regeneration Board Projects - Tranche 3 Projects		Allan Dallimore	Cllr. Sean Morgan
Wednesday - 24/07/2019 Cabinet & PDM			
Cabinet - Cancelled			
Wednesday - 04/09/2019 Cabinet & PDM			

Cabinet - Forward Work Programme

Title	Key Issues	Author	Cabinet Member
Wednesday - 18/09/2019		Cabinet & PDM	

Annual Performance Report 2018	To discuss and present the Annual performance Report	Ros Roberts	Cllr. Barbara Jones
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Wednesday - 02/10/2019		Cabinet & PDM	
Updated Code of Corporate Governance and Terms of Reference	To approve the updated code.	Stephen Harris	Cllr. Barbara Jones

Wednesday - 16/10/2019		Cabinet & PDM	
Wednesday - 30/10/2019		Cabinet & PDM	

Heads of the Valleys Masterplan		Rhian Kyte	Cllr. Eluned Stenner
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Wednesday - 13/11/2019		Cabinet & PDM	
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Scrutiny Committee Forward Work Programme Prioritisation

